POTTSTOWN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS AGENDA
July 21, 2011 - 7:30 P.M.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AWARDS

None

PRESENTATIONS

1. North Fields Project and Tennis Courts – Mr. Stephen Parks

COMMUNICATIONS

None.

APPROVAL OF MINUTES

1. Approval of the minutes of the Regular Board meeting held on June 16, 2011
2. Approval of the minutes of the Committee of the Whole meeting held on July 7, 2011

LIST OF BILLS – Mrs. Zahora

TREASURER'S REPORTS – Mrs. Zahora

HEARING FROM PATRONS OF THE SCHOOLS

REPORT OF THE SUPERINTENDENT OF SCHOOLS

I. Recommendations for Action by the Board
(Items A to G are consent topics.
Items H to M are additional topics for Board consideration.)

CONSENT

A. PERSONNEL – Dr. Sparagana

1. Resignations/Terminations

The Superintendent recommends the Board approve the following resignations/ terminations:

a. Professional

(1) Karen E. Curley, Elementary Teacher, Franklin, resignation for the purpose of retirement, effective August 31, 2011,

(2) Ratify John Lewiski, Secondary Teacher (Construction Technology Instructor), resignation effective June 27, 2011, employed since August 24, 2005 employed since September 4, 1973.

(3) Samantha Kelly, Secondary Teacher(Spanish/ELL), resignation effective August 20, 2011, employed since August 25, 2009.

(4) Ratify Lorraine Donnelly, Guidance Counselor, resignation for the purpose of retirement, effective July 11, 2011, employed since September 3, 1991.

(5) Ratify Connie D.Carver, Per Diem Substitute Teacher, resignation effective June 27, 2011, employed since September 12, 2008.

(6) Ratify Lauren N. Hoover, Per Diem Substitute Teacher, resignation effective June 27, 2011, employed since October 5, 2009.

(7) Ratify Diane L. Kleinert, Per Diem Substitute Teacher, resignation effective June 27, 2011, employed since December 7, 2009.

(8) Ratify Mandy M. Poole, Per Diem Substitute Teacher, resignation effective June 27, 2011, employed since February 22, 2010.

(9) Ratify Alexandria J. Samsel, Per Diem Substitute Teacher, resignation effective June 27, 2011, employed since September 20, 2008.

(10) Ratify Stuart R. Schwarzer, Per Diem Substitute Teacher, resignation effective June 27, 2011, employed since March 4, 2008.

(11) Ratify Christine N. Sowers, Per Diem Substitute Teacher, resignation effective June 27, 2011, employed since November 22, 2010.

(12) Ratify Christine A. Badger, Per Diem Substitute Teacher, resignation effective July 6, 2011, employed since August 25, 2008.

b. Administrative

(1) Theresa C. Lampe, Director of Development & Executive Director of the Foundation for Pottstown, resignation effective August 14, 2011, employed since January 15, 2009.

c. Classified

(1) Ratify Roger Eppehimer, Classroom Assistant/Van Assistant, Annex, termination effective June 15, 2011, employed since February 16, 2011.

(2) Ratify Martha Coulter, Classroom Assistant, Edgewood Elementary, termination effective June 15, 2011, employed since October 21, 2004.

(3) Ratify Amelia Derstine, Classroom Assistant, Pottstown High School, termination effective June 15, 2011, employed since December 13, 2010.

(4) Ratify Lisa Kirlin, Classroom Assistant, Edgewood Elementary, termination effective June 15, 2011, employed since November 13, 2002.

(5) Ratify Dawn Sheffy, Classroom Assistant, Franklin Elementary, termination effective June 15, 2011, employed since April 21, 1986.

(6) Ratify Jessica Ferraro, Part-time Physical Therapist, Annex, termination effective June 15, 2011, employed since February 2, 2011.

(7) Ratify Norma Jean Weatherly, Student Service Case Manager, Annex, termination effective June 30, 2011, employed since April 16, 2008.

(8) Ratify William Wiles, Food Service Driver, Pottstown High School Cafeteria, termination effective June 15, 2011, employed since October 27, 2010.

(9) Ratify James E. Corum, Sr., Part-time Custodian, Annex, termination effective June 15, 2011, employed since March 14, 2001

(10) Ratify Tracey Hanson, Intervention Assistant (EAP). Rupert Elementary, termination effective June 15, 2011, employed since August 25, 2009.

(11) Ratify Patricia Klein, Intervention Assistant (EAP), Edgewood Elementary, termination effective June 15, 2011, employed since October 30, 2007.

(12) Ratify Melissa Lopez, Intervention Assistant (EAP), Franklin Elementary, termination effective June 15, 2011, employed since February 2, 2010.

(13) Ratify Kristen McMillan, Intervention Assistant (EAP), Franklin Elementary, termination effective June 15, 2011, employed since August 22, 2007.

(14) Ratify Sallie Chesbro, Classroom Assistant (EAP), Barth Elementary, termination effective June 15, 2011, employed since September 27, 2010.

(15) Ratify Krista Hillegass-Benfield, Classroom Assistant (EAP), Rupert Elementary, termination effective June 15, 2011, employed since February 23, 2010.

(16) Ratify Alyse Woodman, Classroom Assistant (EAP), Barth Elementary, termination effective June 15, 2011, employed since September 14, 2010.

c. Co-Curricular

(1) Ratify Terence Anderson, Assistant Band Director, Pottstown High School, resignation effective June 28, 2011, employed since September 7, 2006.

d. Summer Maintenance Program

(1) Ratify Michael DiDonato, Summer Cleaning, resignation effective July 8, 2011.

(2) Ratify Ralph Richards, Summer Cleaning, resignation effective July 8, 2011.

(3) Ratify Abbey Yeager, Summer Cleaning, resignation effective July 8, 2011.

2. Leaves

The Superintendent recommends the Board approve the following leaves of absence:

a. Classified

(1) Ratify Earl Kissinger, Custodian, Middle School, request for leave of absence covered by the Family Medical Leave Act, effective May, 20, 2011 through June 12, 2011.

3. Change in Position and/or Salary

The Superintendent recommends the Board approve the following change in position and/or salary:

a. Professional

(1) Andrew R. Bachman, from Instructional Coach to Secondary Math Teacher effective August 23, 2011, no change in compensation.

(2) Christine D. Fiorillo, from Substitute Teacher to Long Term Substitute Teacher, Rupert Elementary, $194/day, coverage for Brenda DiDonato.

(8) Rebecca M. Wyatt, from Instructional Coach to Classroom Teacher, effective August 23, 2011, no change in compensation.

4. Elections

The Superintendent recommends the Board approve the following elections:

a. Professional

(1) Heather Lynn Gowdy, Per Diem Substitute Teacher, effective August 29, 2011, in accordance with Board Policy 3920. She will also assume the role of Substitute Classroom Assistant, $100/day, effective August 29, 2011.

(2) Danielle N. Slotter, Per Diem Substitute Teacher, effective August 29, 2011, in accordance with Board Policy 3920. She will also assume the role of Substitute Classroom Assistant, $95/day, effective August 29, 2011.

(3) Andrew R. Talley, Per Diem Substitute Teacher, effective August 29, 2011, in accordance with Board Policy 3920. She will also assume the role of Substitute Classroom Assistant, $100/day, effective August 29, 2011.

(4) Tracey L. Hanson, Special Substitute Teacher, effective August 29, 2011, $100/day. She will also assume the role of Substitute Classroom Assistant, $14.13/hour.

b. Music Accompanists, 2010-2011 school year:

(1) Christopher Sperat, District Accompanist, $70.00 (2 concerts)

(2) Robin Ward, District Accompanist, $1,210.00 (13 rehearsals and 16 concerts)

c. Ratify Additions to 2010-2011 Co-Curricular Assignments

Bldg	Professional Agreement Category	Employee	Level	Stipend
Dist.	P - Web Master	Lisa Schade	2	5601.00
HS	HOSA	Lisa Cassidy-Lawler	1	870.00

d. Correct Middle School Summer Tutoring, paid through 21st Century Grant Funds. Program runs June 17, 2011 through July 29, 2011 (math, reading and vocational).

Name	Position	Rate
Elizabeth Collings	Classroom Assistant	$14.13/hr
Barbara Gross	Classroom Assistant	$14.13/hr
Pauline Herrett	Classroom Assistant	$14.13/hr
Amy Leonard	Classroom Assistant	$14.13/hr
Francis Mulvihill	Classroom Assistant	$14.13/hr
Amy Nagle	Classroom Assistant	$14.13/hr
Lois O'Dell	Classroom Assistant	$14.13/hr
Theresa Truman	Classroom Assistant	$14.13/hr
Sara Wells	Classroom Assistant	$14.13/hr
Connie March	Office Assistant	$14.13/hr

e. District Pupil Services Summer Staffing

Name	Summer Position	Not to Exceed	Rate
Samuel J. Brooks	Psychologist	75 hours	$52.66/hr.
Amy Piskai	Psychologist	75 hours	$39.31/hr.
Alison M. Detweiler	Psychologist	75 hours	$40.45/hr.
Angela Spinozi	Psychologist	37.5 hours	$36.00/hr.
Patricia R. Carfagno	Special Education Tutor	20 hours	$29.00/hr.
Vigliotta, Jamie	Elementary Occupational Therapist	16 hours	$43.87/hr.

f. Additions to Summer Maintenance Program, effective June 20, 2011through August 18, 2011.

Name	Position	Rate
Gordon, Michael	Summer Cleaning	$11.17/hr

g. High School Summer Tutoring paid through 21st Century Grant Funds. Program runs June 17, 2011 through July 29, 2011.

Name	Position	Rate
Laura Christie	Science Teacher	$29/hr.
Dan Edleman	Math Teacher	$29/hr.
Theresa Dundon	Enrichment	$29/hr.
Jennifer Wiand	Math Teacher	$29hr.
J.Cal Benfield	English Teacher	$29/hr.
Sarah Pennypacker	Science Teacher	$29/hr.
Kate Minger	English Teacher	$29/hr.
Jolie Martinez	Program Coordinator	$29/hr.
Dennis Arms	Program Coordinator	$29/hr.
Eileen Undorfer	Program Coordinator	$29/hr.

Wendy Waters	Classroom Assistant	$14.13/hr.
Abby Yeager	Classroom Assistant	$14.13/hr.

5. Compensation for Missed Planning Time 2010-2011school year $23 per period, for the time period ending, June 16, 2011.

Lisa Cassidy-Lawler	7 missed planning times	$161.00

6. Tuition Reimbursement

The Superintendent recommends the Board approve the following tuition reimbursement:

a. Professional

Name	School	6/30/11 deadline
Ginger Angelo	PMS	$1335.00
Perry Augustine	PMS	$408.00
Sarah Buruschkin	PHS	$3000.00
Rebecca Carey	PMS	$1161.00
Laura Christie	PHS	$1161.00
Justin Detweiler	PHS	$336.00
Brenda DiDonato	Rupert Elementary	$370.00
Justine Donnelly	PHS	$339.00
Brooke Dunlap-Martin	Barth Elementary	$1161.00
Matthew Fabian	Rupert/Franklin Elem.	$336.00
Mary Jo Kuhwald	PHS	$1371.00
Kristin Lafferty	Lincoln Elementary	$1161.00
Lisa Cassidy-Lawler	PHS	$1875.00
Lauren Mann(Dorn)	Rupert Elementary	$2760.00
Jolie Martinez	PHS	$408.00
Bradley Mayberry	Barth Elementary	$980.00
Bridget McGuigan	PHS	$359.00
Tom Medvetz	Barth Elementary	$400.00
Layla Miller	PMS	$980.00
Ryan Oxenford	PMS	$375.00
Jennifer Swenk	Franklin Elementary	$1140.00
Julie Voelker	PMS	$1440.00
Shannon Wagner	Rupert Elementary	$1161.00
Stanley Walerski	PMS	$408.00
Jennifer Wiand	PHS	$408.00

b. Administrative

Name	Building	Amount
Jerry Ummarino	PHS	$3,990
Pamela Bateson	Annex	$1,995

c. Support Staff

Name	Building	Amount
Janice Bobst	PHS	$261.00
J. Kelly Brown	PHS	$1154.00
Barry Diamond	Admin.	$900.00
Karen Dilliplanie	Barth Elementary	$680.00
Mindy MacRone-Wojton	Annex	$755.94

B. PROFESSIONAL LEAVES – Dr. Sparagana

The Superintendent recommends the Board approve the following professional leaves:

Building	Name	Conference Title	Conference Location	Dates to Attend	Cost
Sr. High	James Porter	Air Force JROTC Academic Instructor Course	Maxwell AFB, AL	7/11/11 – 7/22/11	All costs covered by USAF, no cost to district.
Middle	Angela Wagner Sandra Zuchero	Increasing Reading Achievement for Adolescent Readers	Harrisburg, PA	7/18/11 – 7/19/11	None to district
Sr. High	Danielle McCoy	PACTA Summer Leadership Conference	State College, PA	7/27/11 – 7/29/11	Approx. cost $327.00 paid by Perkins grant

C. FIELD TRIPS – Dr. Sparagana

The Superintendent recommends the Board approve the following field trips:

# of students and/or group	Name of conference or activity	Destination	Date of trip	Cost to student	Cost to district-substitutes	Chaperone(s)
60	Camp Poyntelle (Football Camp)	Poyntelle, PA	8/14/11 – 8/19/11	$200.00	N/A	B. Myers, B. Parks, T. Craver, T. Endy, R. Reinhart, A. Knight, B. Rogers, L. Hughes, M. Blute, J. Baker, D. Roberts, J. Bean

D. CONTRACTS – Mrs. Adams – EXHIBIT 1

The Superintendent recommends the Board approve the following contracts:

1. Camphill Special School
2. The Devereux Foundation
3. The Devereux Foundation
4. The Devereux Foundation
5. The Pathway School
6. Valley Forge Educational Services
7. MOU: Gallery School
8. MOU: Public Health Management Corp.
9. The Devereux Foundation

E. HOURS OF OPERATION – Dr. Sparagana – EXHIBIT 2

The Superintendent recommends the Board approve the Hours of Operation for the 2011-2012 school year, as listed on Exhibit 2.

F. FREE AND REDUCED PRICE LUNCH PROGRAM - Mrs. Adams

The Superintendent recommends the Board approve the Pottstown School District's participation in the Free and Reduced Price Lunch Program for the 2011-2012 school year and file the appropriate applications.

G. STUDENT ACCIDENT INSURANCE – Mrs. Adams

The Superintendent recommends the Board approve the student accident insurance coverage for the 2011-2012 school year to be placed with Ace American Insurance Company through American Management Advisors as the plan administrator. Said coverage should have the following rates (prices listed below reflect no change over the 2010-20110 prices):

School Time:	$ 36.00
24 Hour Coverage:	$130.00
Dental:	$ 8.50

The Superintendent recommends that the football insurance coverage for the 2011-2012 school year be with Ace American Insurance Company through American Management Advisors as the plan administrator at a cost of $60.00 per player (prices no change over the 2010-2011 prices):

NON-CONSENT

H. RESOLUTION REGARDING NON-RENEWAL OF TEMPORARY PROFESSIONAL EMPLOYEE - Dr. Sparagana – EXHIBIT 3

The Superintendent recommends the Board approve the resolution regarding non-renewal of a temporary professional employee as a result of the July 6, 2011 Department of Education approval to curtail and/or alter the school district's Speech and Language Programming as listed in Exhibit 3.

I. BOARD PRESIDENT'S TASK FORCE ON FACILITIES RECOMMENDATION – Mr. Huss

The Board President recommends the Board approve the Board President's Task Force on Facilities Recommendations presented by the Task Force at the July 5, 2011 Board Workshop as listed below:

Task Force Recommendation
3 Schools – Barth, Lincoln, Edgewood
Pre-Kindergarten through Grade 5

and directs the Administration to initiate the Plan Con process with Crabtree Rohrbaugh Architects.

J. PERSONNEL - Dr. Sparagana

1. Resignations/Terminations

The Superintendent recommends the Board approve the following resignation:

a. Professional

(1) Ratify Jessica H. Martin, Per Diem Substitute Teacher, resignation effective July 11, 2011, employed since May 10, 2010.

(2) Brooke J. Dunlap-Martin, Librarian, Barth Elementary, resignation effective September 25, 2011 employed since August 25, 2004.

2. Change in Position and/or Salary

The Superintendent recommends the Board approve the following change in positions and/or salaries:

a. Professional

(1) Calista Boyer, from Elementary Teacher at Edgewood to Interim Principal, Edgewood Elementary, effective August 8, 2011, $15,000 stipend for Interim Principal position in addition to 2011-2012 teacher salary.

(2) Ryan Oxenford, from Secondary Teacher at Pottstown Middle School to Interim Principal, Barth Elementary, effective August 8, 2011, $15,000 stipend for Interim Principal position in addition to 2011-2012 teacher salary.

3. Elections

The Superintendent recommends the Board approve the following elections:

a. Professional

(1) Katie Minger, Secondary English Teacher, effective August 23, salary as per contract Bachelors +15, Step 1.

b. Additions to Middle School Summer Tutoring, paid through 21st Century Grant Funds. Program runs June 17, 2011 through July 29, 2011 (math, reading and vocational).

Name	Position	Rate
Danielle Slotter	Substitute Teacher	$29/hr.
Kevin Noll	Teacher	$19/hr.

c. Additions to High School Summer Tutoring paid through 21st Century Grant Funds. Program runs June 17, 2011 through July 29, 2011.

Name	Position	Rate
Jamie Gill	Substitute Teacher	$29/hr.

4. Tuition Reimbursement

The Superintendent recommends the Board approve the following tuition reimbursement:

a. Administrative

Name	Building	Amount
Loretta Hoch	Lincoln	$2,280.00

5. Payment of Accumulated Sick Leave

The Superintendent recommends the Board approve the following payment of accumulated sick leave:

(1) Sally House, In accordance with the Professional Agreement, $4,160.00. This is for 104 accumulated sick days at $40 per day.

(2) Lorraine Donnelly, In accordance with the Professional Agreement $3,520. This is for 88 accumulated sick days at $40 per day.

(3) Jane Hamilton, In accordance with the Exempt Staff Guidelines,$9,800. This is for 245 accumulated sick days at $40 per day.

(4) Ralph Bainbridge, In accordance with the Full Time Support Guidelines, $4,060. This is for 101.50 accumulated sick days at $40 per day.

(5) Dawn Sheffey, In accordance with the Full Time Support guidelines, $3,240.00. This is for 108 accumulated sick days at $30.00/day.

K. PROFESSIONAL LEAVES – Dr. Sparagana

The Superintendent recommends the Board approve the following professional leave:

Building	Name	Conference Title	Conference Location	Dates to Attend	Cost
Franklin	Karen Neitz	Wilson Training: Advanced Strategies for MSL Instruction Seminar	Morristown, NJ	8/1/11 – 8/2/11	Approx. cost $1350.00 paid by Title I grant.

L. CONTRACTS – Mrs. Adams – EXHIBIT 4

The Superintendent recommends the Board approve the following contracts:

1. Opportunities School
2. Opportunities School
3. Opportunities School
4. Valley Forge Educational Services

M. APPROVAL OF AUDITING SERVICES FOR THE 2010-2011, 2011-2012 AND 2012-2013 SCHOOL YEARS - Mr. Wausnock

The Finance Committee recommends the Board approve Herbein and Company as the appointed independent auditor for the 2010-2011, 2011-2012 and 2012-2013 school years.

HEARINGS FROM THE PATRONS (limited to Non-Consent Items J,K,L,M)

UNFINISHED BUSINESS

None

NEW BUSINESS

None

INFORMATION

1. Monthly Meeting Notice: August 2011 – Mrs. Adams
2. PEAK Update: July – Dr. Sparagana
3. 4th Marking Period Honor Roll Comparison – Dr. Lindley
4. Technology Update: June – Mrs. Wolfe
6. Demand Response Test – July 26, 2011 – Mrs. Adams

FEDERATION REMARKS

ROUND TABLE

ADJOURNMENT