POTTSTOWN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS AGENDA
December 16, 2011 - 7:30 P.M.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AWARDS

None

PRESENTATIONS

1. Tennis Outreach Update: Dr. Lindley/Mr. James Corum

COMMUNICATIONS

EXECUTIVE SESSION FOR THE PURPOSE OF PENDING LITIGATION

APPROVAL OF MINUTES

1. Approval of the minutes of the Committee of the Whole meeting held on December 1, 2011.

LIST OF BILLS – Mr. Dennis Wausnock

TREASURER'S REPORT – Mr. Dennis Wausnock

HEARING FROM PATRONS OF THE SCHOOLS

REPORT OF THE SUPERINTENDENT OF SCHOOLS

I. Recommendations for Action by the Board
(Items A to E are consent topics.
Items F to K are additional topics for Board consideration.)

CONSENT

A. PERSONNEL – Dr. Sparagana

1. Resignations/Terminations

The Superintendent recommends the Board approve the following resignations/ terminations:

a. Classified

(1) Ratify Denise V. Lenhardt, Substitute Cafeteria/Hallway Proctor, resignation effective October 28, 2011, employed since October 27, 2011.

b. Co-Curricular

(1) Ratify Joseph Perrone, Drama Club and All School Play, resignation effective November 23, 2011.

(2) Ratify Christian Fowkes, Middle School, Assistant Girls Soccer Coach, resignation effective November 30, 2011.

2. Leaves

The Superintendent recommends the Board approve the following leaves:

a. Professional

(1) Ratify Erica Testa, Secondary Teacher, Pottstown Middle School, request for Extended Childrearing leave of absence effective date January 19, 2012 through the end of the 2011-2012 school year.

(2) Denise Kuleski, Secondary Teacher, Pottstown Middle School, request for Health Restoration Sabbatical, effective January 2, 2011.

(3) Ratify Scott Braunsberg, Secondary Teacher, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective November 28, 2011, end date TBD

b. Classified

(1) Ratify Gina Griffin, Classroom Assistant, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective October 17, 2011, end date November 1, 2011.

(2) Ratify Kelly Ortlip, Secretary, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective December 1, 2011, end date TBD.

(3) Ratify Patricia Murray, Secretary, Edgewood Elementary, request for leave of absence covered by Family Medical Leave Act, effective December 6, 2011, end date TBD.

3. Change in Position and/or Salary

The Superintendent recommends the Board approve the following change in positions and/or salaries:

a. Professional

(1) Ratify Andrea Hunsberger from Grade 3, Barth Elementary to Reading Specialist, initial assignment Barth Elementary, effective November 22, 2011, no change in compensation.

(2) Ratify Brandy Alvira from Extended Per Diem Substitute Teacher to Long Term Substitute Teacher (coverage for Grade 3, Barth Elementary), effective November 22, 2011, $194/day.

b. Classified

(1) Ratify Carolyn Dise from Housekeeper and Substitute Custodian/ Housekeeper to Full Time Custodian I, effective December 5, 2011, $15.60/hour.

4. Election

The Superintendent recommends the Board approve the following elections:

a. Professional

(1) Ratify Susan Ann Bennett, Per Diem Substitute Teacher, effective November 29, 2011, in accordance with Board Poicy 3920, $95/day. She will also assume the role of Substitute Classroom Assistant, effective November 29, 2011, $14.13/hour.

b. Classified

(1) Ratify Jamie Roman, Jr., Custodian II, initial assignment to be Rupert Elementary, effective November 23, 2011, $17.79/hour.

c. 2011-2012 Mentor Assignments

BLDG	MENTOR	INDUCTEE	SALARY
HS	Andrew Bachman	Michaela C. Johnson	$1,047.00
Barth	Jamie Stringer	Deena Alexander	$1,047.00

d. Ratify Addition to 21st Century Tutor (funded by 21st Century grant)

Benjamin DiPette $29/hour

e. Addition to Girls Today Leaders Tomorrow Transportation Driver (paid through United Way Grant (not to exceed 10 hours)

Perry Augustine $29/hour (not to exceed10 hours)

f. Ratify Additions to 2011-2012 Co-Curricular Assignments

Bldg.	Professional Agreement Category	Employee	Level	Stipend
HS	G – Music Band Asst.(Band Front)	Nancy Mest	4	$1,821.00
MS	B – Basketball/Boys Interim Asst. Coach	Kristen Beaver	1	$1,900.00

g. Ratify Addition to 2011-2012 Co-Curricular Volunteers

Mark Agnew Volunteer Swim Coach

5. Compensation for Missed Planning Time, 2011-2012 school year, $23 per period, for time ending October 27, 2011

Darla Stout 2 missed planning times $46.00

6. Employee Disciplinary

The Superintendent recommends the Board approve the following employee disciplinary action:

(1) Ratify Pottstown High School Professional employee two (2) unpaid days suspension effective November 29, 2011.

B. PROFESSIONAL LEAVES – Dr. Sparagana

The Superintendent recommends the Board approve the following professional leave:

Bldg.	Name	Conference Title	Conference Location	Dates to Attend	Cost
HS	Danielle McCoy	PACTA Symposium	Hershey, PA	2/21/12 – 2/22/12	Approx. expenses $376. funded by Perkins Grant.

C. FIELD TRIPS – Dr. Sparagana

None.

D. CONTRACTS – Mrs. Adams – EXHIBIT 1

The Superintendent recommends the Board approve/ratify the following contract:

1. INVO Healthcare
2. Explorations PHP

E. POLICY – Mrs. Adams – EXHIBIT 2

The Superintendent recommends the Board approve the following policy as listed on Exhibit 2:

1. Policy 3603: Retirement Benefits

NON-CONSENT

F. PERSONNEL – Dr. Sparagana

1. Resignations

The Superintendent recommends the Board approve the following resignations:

a. Professional

(1) Sharon Holloway, Intervention Specialist, Lincoln Elementary, resignation for the purpose of retirement, effective March 2, 2012, employed since September 1, 1991.

b. Classified

(1) Marianne Brownie, Classroom Assistant, Pottstown High School, resignation effective January 2, 2012, employed since January 10, 2001.

(2) Justin Walsh, Substitute Classroom Assistant, Pottstown Middle School, resignation effective December 19, 2011.

c. Co-Curricular Assignment

(1) Ratify Brandy McPherson, High School Assistant Lacrosse Coach, resignation effective December 1, 2011.

2. Change in position and/or salary

The Superintendent recommends the Board approve the following change in position and/or salary:

a. Correction to Co-Curricular Assignment

Bldg	PROFESSIONAL AGREEMENT CATEGORY	EMPLOYEE	LEVEL	STIPEND
MS	B – Basketball/Boys - Interim Head Coach (coverage for Denise Kuleski	Jason Bergey	2	3,238.00

3. Elections

The Superintendent recommends the Board approve the following elections:

a. Professional

(1) Ratify Melissa Lopez, Extended Per Diem Substitute, Franklin Elementary, **correct** effective date of October 31, 2011, $115/day. Upon completion she returns to her role as Per Diem Substitute Teacher and Substitute Classroom Teacher.

(2) Ratify Katherine Acuna, Special Substitute Teacher, Cosmetology, Pottstown High School, effective December 12, 2011, $100/day.

b. Exempt

(1) Ratify Danielle K. Lyter, Physical Therapist,effective December 2, 2011, $53,750.00/year (replacement for Genevieve Bell).

c. Classified

(1) Ratify Jeanne M. Kline, Part-time Substitute Nurse, effective December 6, 2011, $22.26/hour.

(2) Justin Walsh, Classroom Assistant- AEP, Pottstown Middle School, effective December 19, 2011, $14.13/hour. This is in addition to his role as Special Substitute Teacher.

d. Ratify Additions to 2011-2012 Co-Curricular Assignments

Bldg.	Professional Agreement Category	Employee	Level	Stipend
HS	B – Wrestling – Asst. Coach	Jamie Soupik (1/2 stipend)	1	$2,299.00

4. Payment of Accumulated Sick Leave

The Superintendent recommends the Board approve the following payment of accumulated sick leave payment at retirement:

(1) Steve Trievel, In accordance with the Full-Time Support Guidelines, $2,150.00. This is for 53.75 accumulated sick days at $40 per day.

5. High School and Middle School Wellness Facilitators, $29/hour (paid through the Pottstown Health and Wellness Foundation Grant, not to exceed 48 hours/$1,440) initial assignment as follows:

Kelly Smale	Healthy Me Program
Karen Dilliplane	Healthy Me Program
Justine Donnelly	Healthy Me Program

6. Elementary Wellness Facilitators and Assistants (paid through the Pottstown Health and Wellness Foundation Grant, not to exceed 120 hours/$2,000) initial assignment as follows:

James Martinez	Healthy Snack Program	Facilitator	$29/hour
Joshua Pierce	Healthy Snack Program	Facilitator	$29/hour
Ted Freeze	Healthy Snack Program	Assistant	$14.13/hour
Margo Miller-Smith	Healthy Snack Program	Assistant	$14.13/hour

7. Homebound Instruction, $29/hour

(1) Ratify Amy Gazzillo, Pottstown Middle School, from November 30, 2011 through January 27, 2012 assignment not to exceed 5 hours per week

G. PROFESSIONAL LEAVES – Dr. Sparagana

The Superintendent recommends the Board approve the following professional leave:

Building	Name	Conference Title	Conference Location	Dates to Attend	Cost
Barth Sr. High Franklin	Elisabeth Yoder Robert Decker Lindi Vollmuth	NE Regional Teacher Development Institute	Brooklyn, NY	1/12/12-1/14/12	No cost to district – funded by Federation of Pottstown Teachers

H. CONTRACT – Mrs. Adams – EXHIBIT 3

The Superintendent recommends the Board approve the following contract:

1. Camphill Special School

I. CRABTREE, ROHRBAUGH & ASSOCIATES ARCHITECTS' INVOICES – Mrs. Adams

The Neighborhood Schools Committee recommends the Board approve the following architectural invoices for the Neighborhood Schools Project to be paid from proceeds of the General Obligation Bonds, Series 2011, subject to finalizing the retainage amount.

Date	Number	Description	Amount
October 31, 2011	3-2471	PSD – Barth ES Renovations	$ 45,704.39
October 31, 2011	3-2472	PSD – Edgewood ES Renovations	$ 39,608.12
October 31, 2011	3-2473	PSD – Franklin ES Renovations	$ 40,724.71
October 31, 2011	3-2474	PSD – Lincoln ES Renovations	$ 41,410.56
October 31, 2011	3-2475	PSD – Rupert ES Renovations	$ 49,123.40
TOTAL			$216,571.18

J. MOTION TO SUBMIT WRITTEN COMMITTEE REPORTS/MINUTES AT BOARD MEETINGS – Ms. Harris

Motion to recommend the board approve requiring written committee reports/minutes be submitted at Board Meetings as part of the Board Packet.

K. MOTION TO OPERATE TWO VOTING BOARD MEETINGS PER MONTH – Mr. Hartman

Motion to recommend the board approve having two voting meetings per month with committee reports divided between the two meetings.

HEARINGS FROM THE PATRONS (limited to Non-Consent Items F, G, H, J & K)

UNFINISHED BUSINESS

None.

NEW BUSINESS

None

INFORMATION

1. Gwynedd Mercy Student Nurses – Dr. Lindley
2. Pottstown Demographics 2011 – Dr. Lindley
3. Summary of Parent Conferences: November 2011 – Dr. Lindley
4. PEAK Report: December 2011 – Dr. Sparagana
5. PCTV Spotlighting – Mr. Armato

FEDERATION REMARKS

ROUND TABLE

ADJOURNMENT