POTTSTOWN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS AGENDA
SEPTEMBER 15, 2011 - 7:30 P.M.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AWARDS

None

PRESENTATIONS

1. Montgomery County Sheriff Department: School Safety Programs – Sheriff Eileen Whalon Behr

COMMUNICATION

1. Rupert Update – Dr. Lindley

APPROVAL OF MINUTES

1. Approval of the minutes of the Committee of the Whole meeting held on 8/4/2011
2. Approval of the minutes of the Regular Board meeting held on 8/18/2011.
3. Approval of the minutes of the Committee of the Whole meeting held on 9/1/2011

LIST OF BILLS – Mrs. Zahora

TREASURER'S REPORT – Mrs. Zahora

HEARING FROM PATRONS OF THE SCHOOLS

REPORT OF THE SUPERINTENDENT OF SCHOOLS

I. Recommendations for Action by the Board
(Items A to D are consent topics.
Items E and H are additional topics for Board consideration.)

CONSENT

A. PERSONNEL – Dr. Sparagana

1. Resignation/Terminations

The Superintendent recommends the Board approve the following resignations/ terminations:

a. Professional

(1) Ratify Brooke J. Dunlap-Martin, Librarian and Library Aide, Barth Elementary, resignation effective August 17, 2011, employed since August 25, 2004. (effective date is same dated as new hire date for Carol Fazioli)

(2) Ratify Meghan Lynch, Special Education Teacher, Barth Elementary, resignation effective August 23, 2011, employed since August 25, 2008.

(3) Ratify Julia S. Steele, Substitute Teacher, termination effective August 23, 2011, employed since September 15, 2008.

(4) Ratify Kimberley Valentine, Special Education Teacher, Barth Elementary, resignation effective October 25, 2011 or until position is filled, employed since December 17, 2007.

(5) Ratify Brandy Alvira, Building Substitute Teacher, Rupert Elementary, termination due to job elimination (budget), effective June 15, 2011, employed since
October 1, 2007.

(6) Ratify Jamie DeStefano, Building Substitute Teacher, Franklin Elementary, termination due to job elimination (budget), effective June 15, 2011, employed since June 11, 2007.

(7) Ratify Ian Lawrence, Building Substitute Teacher, Middle School, termination due to job elimination (budget), effective June 15, 2011, employed since June 29, 2009.

(8) Ratify Kris Stevenson, Building Substitute Teacher, Lincoln Elementary, termination due to job elimination (budget), effective June 15, 2011, employed since August 22, 2007.

(9) Ratify Jacob Bean, Building Substitute Teacher, Edgewood Elementary. termination due to job elimination (budget), effective June 15, 2011, employed since July1, 2010.

(10) Ratify David P. Woodley, Long Term Substitute Teacher, termination (due to new position to ISS/TPC Coordinator), effective August 29, 2011, employed since January 19, 2010.

b. Classified

(1) Ratify Jodi Finnegan, Classroom Assistant, Lincoln Elementary termination due to job elimination (budget) effective June 15, 2011, employed since October 6, 2009.

(2) Ratify Brittany Strunk, Classroom Assistant, Lincoln Elementary, termination due to job elimination (budget), effective June 15, 2011, employed since September 29, 2010.

(3) Ratify Kacie Zipay, Intervention Assistant, Lincoln Elementary, termination due to job elimination (budget) effective June 15, 2011, employed since September 8, 2009.

(4) Ratify Monique Henderson, Psychologist, Franklin Elementary, resignation effective August 18, 2011, employed since July 1, 2008.

(5) Ratify Barbara Briest, Special Education Secretary, Administration Building, resignation for the purpose of retirement, effective August 31, 2011, employed since May 5, 1997.

(6) Ratify Karen Confino, Intervention Assistant, Edgewood Elementary, termination due to job elimination (budget), effective June 15, 2011, employed since October 1, 2009.

(7) Ratify Jennifer Dixon, Special Education Classroom Assistant, Lincoln Elementary, resignation effective August 25, 2011, employed since July 1, 1996.

(8) Ratify Keith Gerhard, Special Education Classroom Assistant, Edgewood Elementary, resignation effective August 11, 2011, employed since January 4, 2011.

(9) Ratify Judith Horrocks, Special Education Classroom Assistant, Barth Elementary, resignation effective August 22, 2011, employed since December 15, 2008.

(10) Ratify Amy Leonard, Intervention Assistant, Pottstown Middle School, resignation effective August 15, 2011, employed since August 25, 2009.

(11) Ratify Unique Nelson, Part-time Student Intern, Administration Building, termination (due to assignment ended), effective August 10, 2011, employed since October 5, 2010.

(12) Ratify Kelly DeBlase, Substitute Breakfast Aide, Substitute Playground Aide and Substitute Cafeteria Helper, resignation (due to new position part-time breakfast aide) effective August 26, 2011, employed since December 21, 2009.

(13) Ratify Levan Kolb, Part-time Playground Aide, Edgewood Elementary, resignation effective August 29, 2011, employed since October 26, 2010.

(14) Ratify Earl Kissinger, Custodian I, Pottstown High School, resignation due to retirement, effective September 13, 2011, employed since March 17, 2005.

c. Co-Curricular

(1) Ratify Kristen Cherneskie, High School Newspaper Business, termination due to position not needed (newspaper online), effective August 30, 2011.

(2) Ratify David Todd, High School Key Club Advisor, resignation effective August 30, 2011.

2. Leaves

The Superintendent recommends the Board approve the following leaves:

a. Professional

(1) Ratify Brenda DiDonato, Special Education Teacher, Rupert Elementary, request for leave of absence covered by Family Medical Leave Act and Childrearing, effective date May 9, 2011 through the end of the 2011-2012 school year.

(2) Ratify Matthew Cohen, Special Education Teacher, Franklin Elementary, request for intermittent leave of absence covered by Family Medical Leave Act, effective August 23, 2011, end date August 29, 2011.

(3) Ratify Denise Kuleski, Secondary Teacher, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective August 29, 2011, end date TBD.

b. Administrative

(1) Ratify Loretta Hoch, Principal, Lincoln Elementary, request for leave of absence covered by Family Medical Leave Act, effective August 22, 2011, end date September 12, 2011.

c. Classified

(1) Ratify Steve Trievel, Full-time Custodian II, Rupert Elementary, request for leave of absence covered by Family Medical Leave Act, effective August 9, 2011, end date September 13, 2011.

(2) Ratify Bozena Kull, Van Assistant, Administration Building, request for leave of absence covered by Family Medical Leave Act, effective September 2, 2011, end date TBD.

3. Change in Position and/or Salary

The Superintendent recommends the Board approve the following changes in position and or salaries:

a. Professional

(1) Reinstate Patricia Carfagno from Part-time Special Education Teacher to Full-Time Special Education Teacher, Franklin Elementary, effective August 23, 2011, no change in compensation.

(2) Reinstate Leslie Smoyer from Part-time Special Education Teacher to Full-Time Special Education Teacher, Pottstown Middle School, effective August 23, 2011, no change in compensation.

b. Classified

(1) Ratify Jacqueline Keller from Cafeteria Substitute to Part-time Cafeteria Helper, effective August 29, 2011, $11.60/hour.

(2) Ratify Maryann Bodtke from Cafeteria Substitute to Part-time Cafeteria Helper, effective May 25, 2011, $11.60/hour.

4. Elections

The Superintendent recommends the Board approve the following elections:

a. Professional

(1) Ratify Rose N. Wentzel, Secondary Per-Diem Substitute Teacher, effective September 7, 2011, in accordance with Board Policy 3920, $95.00/day. She will also assume the role of Substitute Classroom Assistant, effective September 7, 2011, $14.13/hour.

(2) Ratify Johanna G. Swoyer, Elementary Per-Diem Substitute Teacher, effective September 6, 2011. in accordance with Board Policy 3920, $95/day.

(3) Ratify Jacob Bean, Extended Per-Diem Substitute, Pottstown High School, effective August 29, 2011 (coverage for Rebecca Heiser), $115/day.

b. Classified

(1) Ratify Kelly DeBlase, Part-Time Breakfast Aide, Lincoln Elementary, effective August 26, 2011, $13.01/hour. This is in addition to her role as Substitute Secretary and Substitute Cafeteria Helper.

(2) Ratify Karen Confino, Special Education Classroom Assistant, Lincoln Elementary, effective August 29, 2011, $14.13/hour.

(3) Ratify Ian Lawrence, Intervention Assistant, Pottstown Middle School, effective August 24, 2011, $14.13/hour.

(4) Ratify Geoff Thomas, Intervention Assistant, Pottstown Middle School, effective August 30, 2011, $14.13/hour.

(5) Ratify Kristopher Stevenson, Special Classroom Assistant, Lincoln Elementary, effective August 29, 2011, rate $14.13/hour.

(6) Ratify Carolyn Dise, Housekeeper, Rupert Elementary, effective August 29, 2011, $12.34/hour. This is in addition to her role as Substitute Custodian/Housekeeper.

(7) Ratify Jennifer Fichthorn, Housekeeper, Rupert Elementary, effective August 29, 2011, $12.34/hour. This is in addition to her role as Substitute Cafeteria Helper, Substitute Breakfast Program Aide, Substitute Secretary and Substitute Playground Aide.

(8) Ratify Patrick McMahon, Temporary Housekeeper, Edgewood Elementary, effective August 29, 2011, $12.34/hour. This is in addition to his role as Substitute Custodian/Housekeeper.

(9) Ratify Cindy Nodolski, Temporary Custodian I, Pottstown Middle School, effective August 29, 2011, $15.60/hour. This is in addition to her role as Substitute Custodian/Housekeeper.

(10) Ratify David P. Woodley, In School Suspension/Temporary Placement Center Coordinator , Pottstown High School, effective August 29, 2011, $24.35/hour.

5. Salaries

The Superintendent recommends the Board approve the following salaries:

a. Approval of 2011-2012 Professional Salaries – EXHIBIT 1
b. Approval of 2011-2012 Act 93 Salaries – EXHIBIT 2
c. Approval of 2011-2012 Support Staff Salaries – EXHIBIT 3

6. Horizontal Salary Movement as October 15, 2010
(note: SPE Column denotes salaries that receive the $400 Special Education Stipend in addition to their base salary)

Name		bldg	from	old salary	to	step	new salary	SPE
Budner,	Kimberly	PHS	M+15	$49,558	M+30	5.00	51,521	$400
Burkholder,	Jeniffer	Barth	B	$43,979	B+15	1.89	44,581	$400
Cohen,	Matthew	Franklin	M	$47,492	M+15	5	49,558	$400
Heiser,	Rebecca	PHS	B+15	$43,957	M	0.5	45,485	
DiDonato,	Brenda	Rupert	B	$44,873	B+15	4.5	45,576	$400
Eroh,	Kelley	Edgewood	M	$49,596	M+15	8.66	51,236	
Fazekas,	Jamie	Rupert	B	$43,335	B+15	1	43,957	
Ferster,	Allen	Rupert	B	$43,335	B+15	1	43,957	
Gallagher,	Bernard	PMS	M+15	$61,909	M+30	13	70,024	
Hayes,	Benjamin	PMS	B+15	$45,176	M	4.5	46,850	
Kindig,	Kari	Lincoln	B+15	$45,768	M	5.67	47,433	
Koman,	Michael	Lincoln	M	$47,601	M+15	6	49,689	
Kurtz,	Heather	Lincoln	M	$82,549	M+15	16.22	85,184	
Lawler,	Karen	Franklin	M	$64,953	M+15	14	67,929	
Leimeister,	Jared	PMS	B	$43,584	B+15	1.91	44,186	
Martinez,	James	PHS	M	$47,601	M+15	6	49,689	
Milkovits,	Jenn	PMS	B	$43,735	B+15	1	44,357	$400
Oxenford,	Ryan	PMS	B	$45,184	M	6	47,601	
Pollock,	Jayne	Franklin	M+15	$85,184	M+30	20.58	87,395	
Regensburg,	Ryan	PMS	B	$44,262	B+15	4	44,955	
Schneck,	Laura	Barth	B	$43,609	B+15	2	44,209	
Schwoyer,	Desiree	PMS	B+15	$45,679	M	5.51	47,752	
Sellman,	Amy	Edgewood	M+15	$85,584	M+30	18.85	87,795	$400
Stout,	Darla	Edgewood	B	$43,335	B+15	0.75	43,957	
Trainer,	Bonnie	Lincoln	M+15	$85,184	M+30	21	87,395	
Valentine,	Kimberly	Barth	B	$43,735	B+15	1	44,357	$400
Vollmuth,	Lindi	Franklin	M+15	$85,184	M+30	25	87,395	
Wagner,	Shannon	Rupert	B	$43,609	B+15	2	44,209	
Walerski,	Stanley	PMS	B	$43,335	B+15	1	43,957	
Wiand,	Jennifer	PHS	B	$44,262	B+15	4	44,955	

7. Horizontal Salary Movement as January 20, 2011:
(note: SPE Column denotes salaries that receive the $400 Special Education Stipend in addition to their base salary)

Name		bldg	from	old salary	to	step	new salary	SPE
Bertoti,	William	PHS	Voc I/STD	$72,367	Voc II/M	17.00	$83,374	
Freese,	Theodore	Linc/Rupt	M+15	$85,184	M+30	19.00	$87,395	
Harle,	Jamie	Edgewood	B	$44,890	M+15	4.54	$49,326	$400
Hayes,	Benjamin	PMS	M	$46,850	M+15	4.50	$48,906	
Rice,	Dina	PMS	M	$49,349	M+15	8	$51,211	$400
Sperat,	Christopher	Lincoln	M+15	$57,341	M+30	12	$64,921	

8. Additions to 2011-2012 Co-Curricular Assignments

Bldg.	Professional Agreement Category	Employee	Level	Stipend
HS	N - Key Club	Dennis Arms	1	870.00
HS	R - Class Sponsor - Freshman	Jolie Martinez	No Level	792.00

9. Tuition Reimbursement

The Superintendent recommends the Board approve the following tuition reimbursement:

a. Administrative

Name	Building	Amount
Lisa Schade	Administration	$2,430.00

B. APPROVAL OF RESOLUTION FOR APPOINTMENTS AND CERTIFICATIONS OF ADMINISTRATORS AND SUPERVISORS – Dr. Lindley - EXHIBIT 4

The Superintendent recommends the resolution approving appointments and certifications for the purpose of rating professional staff members for the 2011-2012 school year be approved as presented in Exhibit 4.

C. CONTRACTS – Mrs. Adams – EXHIBIT 5

The Superintendent recommends the Board ratify/approve the following contracts:

1. MOU: Creative Health
2. MOU: Family Services
3. Foundations: Lifeworks Alternative School
4. Chester County Intermediate Unit
5. The Devereux Foundation
6. MOU: Pottstown Middle School Evacuation Site for ManorCare

D. SCHOOL RESOURCE OFFICER – Mrs. Adams – EXHIBIT 6

The Superintendent recommends the Board approve the School Resource Officer agreement, as listed on Exhibit 6.

NON-CONSENT

E. PERSONNEL – Dr. Sparagana

1. New Position

The Superintendent recommends the Board approve the following new position:

a. Exempt

(1) School Psychologist from 188 day position to 200 day position (replaces 188 day position vacancy)

b. Classified

(1) Special Education One-on-One Assistant, initial assignment to be Barth Elementary.

2. Resignation/Terminations

The Superintendent recommends the Board approve the following resignations/ terminations:

a. Professional

(1) Maria K.Carroll, Special Education Teacher, Lincoln Elementary, resignation effective October 29, 2011 (or until position is filled), employed since August 24, 2010.

(2) Lisa Cassidy-Lawler, Health Care Occupation Teacher, Pottstown High School, resignation effective October 7, 2011, employed since January 24, 2010.

3. Change in position and/or salary

The Superintendent recommends the Board approve the following change in positions and/or salaries:

a. Professional

(1) Ratify Kristin Beaver from Extended Per-Diem Substitute Teacher to Long Term Substitute Teacher, Semester 1, Pottstown Middle School, effective August 23, 2011, $194/hour (coverage for Jared Leimeister)

b. Classified

(1) Beth Taylor from Special Education Classroom Assistant to Intervention Assistant, initial assignment Barth Elementary, $14.13/hour.

(2) Christopher Poole from Classroom/Van Assistant to Special Education Classroom Assistant, initial assignment Lincoln Elementary, $14.13/hour.

(3) Michelle Evans from Substitute Van Driver/Aide to Van Driver, effective September 19, 2011, $14.54/hour.

4. Elections:

The Superintendent recommends the Board approve the following election:

a. Professional

(1) Ratify Brandy Alvira, Per-diem Substitute Teacher, effective September 7, 2011, in accordance with Board Policy 3920, $95/day.

5. Salaries

The Superintendent recommends the Board approve the following salary:

a. Approval of 2011-2012 Professional Salary – EXHIBIT 7

6. Addition to 2011-2012 Game Workers, $10/hour

Dave Woodley

7. Additions to 2011-2012 Co-Curricular Assignments

BLDG	PROFESSIONAL AGREEMENT CATEGORY	EMPLOYEE	LEVEL	STIPEND
MS	G – Music – Band Front	Alyssa Grebe	1	$1,090
HS	Event Supervisor/Game Manager	Jamie Gill	No Level	2,500.00
HS	Event Supervisor/Game Manager	Steve Burdan	No Level	2,500.00

8. Additions to 2011-2012 Co-Curricular Volunteer Coaches

Eric Schmidt	High School Girls Soccer
Dan Wyatt	High School Cross Country
Ashley Spickard	High School Cheerleading

9. Accumulated Sick Leave Payment at Retirement:

(1) Karen Curley, In accordance with the Professional Agreement, $12,000.00. This is for 300 accumulated sick days at $40 per day.

10. Girls Today Leaders Tomorrow Advisors paid through United Way Grant (not to exceed 250 hours):

Name:	Position	Rate
Layla Miller	Co-Advisor	$29/hour
Desiree Schwoyer	Co-Advisor	$29/hour

F. PROFESSIONAL LEAVE – Dr. Sparagana

The Superintendent recommends the Board approve the following professional leave:

Bldg.	Name	Conference Title	Conference Location	Dates to Attend	Cost
HS	Dennis Arms	PDE Career & Technical Education Programs of Study Task List Development/Revision	State College, PA	9/29/11 – 9/30/11	No charge to district. Dennis will be reimbursed by PDE.

G. CONTRACTS – Mrs. Adams – EXHIBIT 8

The Superintendent recommends the Board ratify/approve the following contract:

1. Berks County Intermediate Unit Agreement
2. The Devereux Foundation

H. FACILITIES COMMITTEE PRESENCE AT NEIGHBORHOOD SCHOOLS COMMITTEE MEETINGS – Mrs. Weand

Motion to direct the Facilities Committee to engage with the Neighborhood School Committee meetings.

HEARINGS FROM THE PATRONS (limited to Non-Consent Items)

UNFINISHED BUSINESS

1. Conditional Use Approval for Annex – Mr. Kalis

NEW BUSINESS

1. Policy 620: Fund Balance, 1st Reading (no action to be taken) – Mrs. Adams – EXHIBIT 9

INFORMATION

1. Monthly Meeting Notice: October – Mrs. Adams
2. Marching Band Schedule 2011-2012 – Dr. Lindley
3. PEAK: 2010-2011 Outcomes – Dr. Sparagana

FEDERATION REMARKS

ROUND TABLE

ADJOURNMENT