POTTSTOWN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS AGENDA
APRIL 14, 2011 - 7:30 P.M.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

PRESENTATIONS

1. Donation from Tri-County Federal Credit Union to the Football Program – Myra Fick/Andy Pistoria

AWARDS

1. Barth Writing Awards – Mr. Robert Giering

REPORT

1. Budget Proposal – Mrs. Adams, Dr. Lindley, Dr. Sparagana

APPROVAL OF MINUTES

1. Approval of the minutes of the Regular Board meeting held on March 17, 2011.
2. Approval of the minutes of the Committee of the Whole meeting held on March 31, 2011.

LIST OF BILLS – Mrs. Zahora

TREASURER'S REPORT – Mrs. Zahora

HEARING FROM PATRONS OF THE SCHOOLS

REPORT OF THE SUPERINTENDENT OF SCHOOLS

I. Recommendations for Action by the Board
(Items A to F are consent topics.
Items G through L are additional topics for Board consideration.)

CONSENT

A. PERSONNEL – Dr. Sparagana

1. Resignations /Terminations

The Superintendent recommends the Board approve the following resignations/ terminations. :

a. Professional

(1) Ratify Greg Troutman, Secondary Teacher, Pottstown resignation effective April 1, 2011, employed since September 7, 1993.

b. Exempt

(1) Jane Hamilton, Supervisor Word Processing/Copy Center, Administration Building, resignation for the purpose of retirement, effective July 5, 2011,employed since October 14, 1974.

(2) Ratify Alison Detweiler, Psychologist, Annex Building, resignation effective March 25, 2011, employed since August 9, 2007.

c. Classified

(1) Ratify Stacey Oldham, Classroom Assistant, Franklin Elementary, resignation effective March 21, 2011, employed since December 2, 2008.

(2) Jon Ross, Student Services Coordinator, Pottstown High School, resignation for the purpose of retirement, effective June 17, 2011, employed since January 15, 2003.

(3) Ratify Melissa Smith, Part-Time Cafeteria Worker, Pottstown High School, resignation effective March 25, 2011, employed since September 11, 2007.

2. Leaves

The Superintendent recommends the Board approve the following leave:

a. Professional

(1) Julie Voelker, Pottstown Middle School, request for extension of childrearing leave of absence from the end of the 2010-2011 school year to approximately March 7, 2012.

(2) Maureen Rieger, Secondary Teacher, Pottstown High School, request leave of absence covered by the Family Medical Leave Act effective approximately September 25, 2011, end date TBD.

b. Classified

(1) Ratify Martha Coulter, Classroom Assistant, Edgewood, request for leave of absence covered by the Family Medical Leave Act, effective April 8, 2011, end date TBD.

(2) Wilamena Kelly, Part-Time Cafeteria Worker and Cafeteria Aide, Pottstown High School, request for leave of absence covered by the Family Medical Leave Act, effective April 25, 2011 through June 17, 2011.

3. Election

The Superintendent recommends the Board approve the following election:

a. Professional

(1) Ratify Nicolynn Habecker, Per-Diem Substitute Teacher, effective March 24, 2011, $95/day, in accordance with Board Policy 3920. She will also assume the role of Substitute Classroom Assistant, $14.13/hour, effective March 24, 2011.

(2) Ratify Britney Oxenford, Per-Diem Substitute Teacher effective March 24, 2011, $100/day, in accordance with Board Policy 3920. She will also assume the role of Substitute Classroom Assistant, $14.13/hour, effective March 24, 2011.

b. Classified

(1) Ratify Larry Bender, in addition to his current positions of Substitute Van Assistant and Substitute Breakfast Aide, will also assume the role of Substitute Van Driver, $14.54/hour, effective March 8, 2011.

(2) Ratify Marion Moore, in addition to her current positions of Substitute Lunch Aide and Cafeteria Substitute, will assume the role of Substitute Custodian/Housekeeper, $12.34/hour, effective March 14, 2011.

(3) Ratify Carol Bender, in addition to her current position of Part-time Breakfast Aide, will assume the role of Substitute Custodian/Housekeeper, $12.34/hour, effective April 4, 2011.

(4) Ratify Michelle Evans, Substitute Custodian/Housekeeper, $12.34/hour, effective March 29, 2011.

(5) Ratify Cindy Nodolski, Substitute Custodian/Housekeeper, $12.34/hour, effective March 29, 2011.

b. Homebound Instruction

(1) Ratify Kelly Smale, Pottstown High School, from March 14, 2011 through April 26, 2011, $29/hour, assignment not to exceed 5 hrs. per week.

(2) Ratify Jolie Martinez, Pottstown High School, from March 21, 2011 through June 17, 2011, $29/hour, assignment not to exceed 5 hrs. per week.

(3) Ratify Maureen Russell, Pottstown Middle School, from March 21, 2011 through June 17, 2011, $29/hour assignment not to exceed 5 hrs. per week.

c. Additions to 2010-2011 Game Workers List, $10/hour

(1) Katrina Keene

4. Compensation for Missed Planning Time, 2010-2011 school year $23 per period, for the time period ending March 4, 2011

Lisa Cassidy-Lawler	PHS	18 missed planning times	$414.00

5. Tuition Reimbursement

The Superintendent recommends the Board approve the following tuition reimbursement:

a. Professional Staff

Name	School	3/31/11 deadline
Ginger Angelo	PMS	1335.00
Perry Augustine	PMS	1296.00
Justin Detweiler	PHS	2664.00
Matthew Fabian	Rupert/Franklin Elem.	1332.00
Stefanie George	PMS	1668.00
Elizabeth Haring	Lincoln Elementary	1960.00
Ben Hayes	PMS	960.00
Sally Jenkins	Lincoln Elementary	980.00
Kari Kindig	Lincoln Elementary	980.00
Jared Leimeister	PMS	2592.00
Megan Meier	Barth Elementary	1332.00
Jennifer Milkovits	PMS	3000.00
Sarah Noska	Rupert Elementary	2664.00
Kevin Pascal	PHS	1875.00
Joshua Pierce	Barth Elementary	1332.00
Lois Sanders	PMS	1293.75
David Todd	PHS	3000.00
Stanley Walerski	PMS	2592.00
Jen Wiand	PHS	2592.00

b. Support Staff

Name	Building	Amount
Janice Bobst	PHS	261.00
Karen Dilliplane	Barth Elementary	1320.00
Robert Spencer	Admin.	2000.00

6. Salaries

The Superintendent recommends the Board approve the following salaries:

a. JROTC Salaries, 50% funded by USAF, 50% funded by District, effective January 1, 2011

Lt. Col. James C. Porter	JROTC Instructor	$86,557.68
Mst. Sgt. Donald MacNeil	JROTC Asst. Instructor	$68,477.28

7. Employee Disciplinary Action

The Superintendent recommends the Board approve the following employee disciplinary actions:

(1) Pottstown Classified employee, Rupert Elementary, one (1) day unpaid suspension, effective TBD.

(2) Pottstown Professional employee, Pottstown High School, two (2) day unpaid suspension, effective March 30, 2011.

B. PROFESSIONAL LEAVES – Dr. Sparagana

The Superintendent recommends the Board approve the following professional leaves:

Bldg.	Name	Conference Title	Conference Location	Dates to Attend	Cost
Middle	Lisa Whitehurst	New Test Development Grades 4-8	Harrisburg, PA	4/18/11 – 4/22/11	Educational Testing Service will cover all expenses
Middle	Diane Halpine	PSSA-M Reading Standard Validation, Grades 4-8 & 11	Harrisburg, PA	5/17/11 – 5/19/11	All expenses paid by DRC on behalf of PDE
Middle	Diane Halpine	PSSA Reading Rangefinding, Grades 3-8 & 11	Harrisburg, PA	5/23/11 – 5/24/11	All expenses paid by DRC on behalf of PDE
Admin Franklin Barth	Lisa Schiavone Denise Leschak Karen Neitz Julie Schumaher	PAFPC Annual Conference	Seven Springs PA	4/3/11 – 4/6/11	Approx. $334.00 Paid by Title I grant

C. FIELD TRIPS – Dr. Sparagana

None.

D. CONTRACTS – EXHIBIT 1

The Superintendent recommends the Board approve the following contracts:

1. Advance Power Control HVAC Service Agreement –Mrs. Adams
2. Devereux Foundation – Mrs. Adams
3. Child Guidance Resource Centers – Mrs. Adams
4. Crabtree, Rohrbach & Associates Fee Proposal – Dr. Lindley

E. BID AWARD – Mrs. Adams EXHIBIT 2

The Superintendent recommends that purchase orders or contracts be awarded to the companies as listed on Exhibit 2. The award in each case being made to the lowest bidder meeting the required specifications

1. First Aid General Supplies

F. REVISED 2010-2011 SCHOOL CALENDAR – Mrs. Adams – EXHIBIT 3

The Superintendent recommends the Board approve the revised 2010-2011 School Calendar as listed on Exhibit 3.

NON-CONSENT

G. PERSONNEL – Dr. Sparagana

1. Resignation

The Superintendent recommends the Board approve the following resignation:

a. Classified

(1) Ralph Bainbridge, Custodian, Pottstown High School, resignation for the purpose of retirement, effective August 3, 2011, employed since December 26, 1990.

2. Leaves

The Superintendent recommends the Board approve the following leave:

a. Professional

(1) Rebecca Heiser, Secondary Teacher, Pottstown High School, requests for leave of absence covered by Family Medical Leave Act and Childrearing, anticipated effective dated September 11, 2011, end date November 29, 2011.

3. Elections

The Superintendent recommends the Board approve the following election:

a. Classified

(1) Ratify Melinda Black, Substitute Secretary, $15.59/hour, effective April 11, 2011.

(2) Ratify Michelle Evans, in addition to her position as Substitute Custodian/Housekeeper, will assume the role of Substitute Van Driver, $14.54/hour, effective March 31, 2011.

(3) Ratify Shilid Ford-bey, Substitute Custodian/Housekeeper, $12.34/hour, effective April 4, 2011.

(4) Ratify John Watters, Substitute Custodian/Housekeeper, $12.34/hour, effective April 1, 2011.

(5) Ratify Jennifer Levengood, Substitute Student Proctor, Pottstown Middle School, $13.87/hour, effective February 16, 2011. She will also assume the role of Substitute Student Proctor, Student Services, Pottstown Middle School, $12.15/hour, effective March 30, 2011.

(6) Ratify Sandy Freese, Substitute Custodian/Housekeeper, $12.34/hour, effective April 11, 2011.

(7) Ratify Janet Steffenhagen, Substitute Van Driver, Transportation, $14.54/hours, effective April 11, 2011.

(8) Ratify Carolyn Dise, Substitute Custodian/Housekeeper, $12.34/hour, effective March 31, 2011.

(9) Ratify Scott Speaker, Substitute Van Driver, Transportation, $14.54/hour, effective April 5, 2011.

H. FIELD TRIPS – Dr. Sparagana

The Superintendent recommends the Board approve the following field trip:

# of students and/or group	Name of conference or activity	Destination	Date of trip	Cost to student	Cost to district-substitutes	Chaperone(s)
2 HS	2011 International Career Development Conference	Orlando, FL	4/29/11 – 5/4/11	-	Total not to exceed $3,000 including $400 for subs	Kevin Pascal & Megan Delena (Pottsgrove)

I. 2011 CANDIDATES FOR ALUMNI HONOR ROLL – Dr. Lindley – EXHIBIT 4

The Superintendent recommends the Board approve the 2011 candidates for the Alumni Honor Roll, as listed in Exhibit 4.

J. CONTRACTS – Mrs. Adams – EXHIBIT 5

The Superintendent recommends the Board approve the following contracts:

1. Opportunities School
2. Opportunities School

K. ENERGY SAVINGS CONTRACTOR BID AWARD – Mrs. Adams

The Facilities Committee recommends the Board approve Reynolds Energy Services as the Energy Savings Contractor for the district's Guaranteed Energy Savings Project.

L. 423 CHESTNUT STREET/PROPERTY ACCESS – Mr. Kalis

HEARINGS FROM THE PATRONS (limited to Non-Consent Items)

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. Policy 122: Co-Curricular Programs for Pottstown High School and Pottstown Middle School- 1st Reading (no action to be taken) – Mrs. Adams – EXHIBIT 6

2. Policy 122.1: Co-Curricular Awards – 1st Reading(no action to be taken) – Mrs. Adams – EXHIBIT 7

3. Policy 707: Use of School Facilities – 1st Reading (no action to be taken) – Mrs. Adams – EXHIBIT 8

INFORMATION

1. Conference Report: March – Dr. Sparagana
2. PEAK Report: April – Dr. Sparagana
3. Monthly Meeting Notice: May – Mrs. Adams
4. Entitlement(Formula Driven) Grant Update – Mrs. Adams
5. Competitive Grant Update – Ms. Lampe
6. Quarterly Update – Ms. Lampe

FEDERATION REMARKS

ROUND TABLE

ADJOURNMENT